RACER Tip Sheet
Windows 95/98

The Bankruptcy Court is offering a service known as RACER (Remote Access to Court Electronic Records). This system provides an image or a picture of each pleading in a case filed after January 1, 1995 (i.e., starting with Bankruptcy Case Number 95-10001). RACER can be accessed from your office with a modem and the pleadings can be printed to your printer.

Our recommended *minimum* requirements are that you have a 28.8 kbps modem and a printer with 300 dpi capabilities (if the printer is a laser printer, 2MB of RAM in the printer is required). Although a 28.8 modem is the minimum, we recommend a 56k modem as we now support the V.90 protocol.

To obtain software to access the RACER system, please do the following:

- **NOTE**: Before you begin the download, create a temporary 'new' folder (e.g. racer) in Windows Explorer. Now download the proper ICA Client for your Windows Platform (Win95, Win98, NT). Save the file to disk in the temporary directory you created on your C: drive.
- **BBS** – If you do not have access to the Internet, you may use our Bulletin Board System by dialing into 231-5904. The parameters for downloading are 28.8, 8 bits/s, No Parity, 1 stop bit. The program will ask you for a name and password. Please type your first and last name, and then create a password. You will be downloading into your C:\windows directory. (See NOTE above). Locate the ICA file and move it to the new folder.
- **Internet** – Download the latest version directly from Internet by pointing your browser to the web site http://download.citrix.com and choose the appropriate ICA client that matches your system's Windows platform (e.g., Windows 95/98 users would download the *LATEST* "ICA 32-bit Client"). You should be downloading into your new folder. (See NOTE above).
- **AFTER DOWNLOADING:** Close the Internet web browser or BBS connection. Go into the Windows Explorer program. Locate and open the new temporary folder you created (e.g. racer). If you downloaded the 6.00.910 client, double-click the **ica32** file you just downloaded. This will launch an auto install program for you. If you downloaded one of the 4.xx clients, double-click on the 'ne000779.exe' file (we000741.exe for Win 3.11). It will expand into several files. You may have to choose View from the menu bar and the Refresh command to be able to see the new files. There will be four setup files; find the setup.exe icon / file. It is identified as an application in the type list to the right. Choose the upgrade option if you are currently running an older version of Citrix ICA Client software. Continue the installation using the defaults. **Enter the client name without spaces or punctuation**. Please do not leave your client name as Default. This can cause your print queue to be mixed up with others who left their client name as Default. If you are a previous RACER user, you can continue to access RACER as you always have. New users should continue with instruction below.

NEW USERS:
The *Citrix Program Neighborhood* icon is now found on your Windows desktop. Double-click this icon. Next, double-click the *ADD ICA CONNECTION* icon. Choose the **ICA DIAL-IN** option. Enter a description for the new connection; e.g. *RACER OK-W USBC*. Your modem should be identified by Windows automatically; modem pool users may need the assistance of their own System Administrator. The telephone number is **405-231-5945**. De-select the "use area code and phone number" option, if it is not necessary. **Leave the *USER NAME, PASSWORD*, and *DOMAIN* fields blank. Leave the *APPLICATION* and *WORKING DIRECTORY* fields blank.** *FINISH.*

You should refer to the RACER FAQ and RACER HELP manuals once you have connected to our server. These should answer many of your questions. If you are a new user, you will need to go into the ON-LINE REGISTRATION to get your user id and register your password. Please remember that this is currently a free service and it is vulnerable to technical difficulties like all other computer applications. Should you require a document immediately while we are experiencing problems, please contact the "fee-for-service" West Coast Copy Service at 405-235-2679 or visit us Monday through Friday during our office hours (8:30 am to 4:30 pm). If you have any further questions, call Janet Thompson at 405-231-5630, Carl Dodd at 405-231-5898 or Leah Arms at 405-231-4828.

Printing Setup

Citrix will auto-create your default printer for you. Be sure you have the printer you want to use for document printing active and set as the default before logging on to Citrix. If your printer is not auto-created:

1.) Check that your local PC has the correct drivers installed for your preferred printer.

2.) Make sure the printer you want to use is set to default.

3.) Print a windows test page from your printer to make sure it is working correctly.

4.) If Citrix still doesn't auto-create your printer, we may need to load the appropriate printer drivers on the
     Citrix server.

Printing Speed

There is one definite thing to check that will decrease printing time in Citrix.

1.) Go to the "PRINTERS" folder in the Citrix desktop.

2.) Right-click on your printer and select "DOCUMENT DEFAULTS"

3.) Click the "ADVANCED" tab.

4.) Change "Graphic-Resolution" from 600 to 300 dots per inch. (Some clients are even satisfied with 150.)